AGENDA
DECEMBER 2022 BOARD MEETING

YOUR STUDENT COUNCIL
TOGETHER FOR A BETTER UNIVERSITY

Board Meeting in the Student Council at Roskilde University
Tuesday the 13th of December 2022 at 16:15 - 19:00 (and dinner after)
Location: 13.2-057
Nb. This is a meeting for both the 2022 board and 2023 board

Official agenda with proposed changes

#	Item	Type	Est. time
1	**Formalities** - Appointment of conductor - Appointment of minute taker - Approval of minutes from last board meeting (18th of October 2022) - Approval of the agenda for this board meeting - Election of voting committee		16:15 - 16:20
2	**Orientations**	O	16:20 - 16:30
3	**Economic Status**	O	16:30 - 16:35
4	**Introduction to the Board and the Executive Committee**	O	16:35 - 16:45
5	**Treatment of the Rules of Procedure** Voting rights: 2023 board *Appendix B*	De	16:45 - 16:55
6	**Treatment of the Mandate for the Executive Committee 2023** Voting rights: 2023 board *Appendix F*	De	16:55 - 17:05
	Break 17:05 - 17:15		
7	**Election for the Executive Committee 2023** Voting rights: 2023 board *Nb. Deadline for running for the Executive Committee is at the beginning of this point*	De	17:15 - 17:30
8	**Election of representatives to the DSF Board** Voting rights: 2023 board *Nb. Deadline for running for DSF's board is at the beginning of this point*	De	17:30 - 17:45
9	**Treating Budget 2023** Voting rights: 2022 board *Appendix D*	De	17:45 - 18:15
	Break 18:15 - 18:25		
10	**Inflation Compensation for the Executive Committee 2022** Voting rights: 2022 board *Appendix E*	De	18:25 - 18:35

#	Item	Type	Est. time
11	**Appointing Student Representative to Ligestillings- og Mangfoldighedsudvalget (LMU) & Tværgående gruppe for forebyggelse og håndtering af krænkelser** Voting rights: 2022 board *Information about LMU on https://intra.ruc.dk/dk/for-ansatte/organisering/raad-naevn-og-udvalg/ligestillings-og-mangfoldighedsudvalget/* *Information about Tværgående gruppe for forebyggelse og håndtering af krænkelser on https://intra.ruc.dk/nc/dk/for-ansatte/service-til-ansatte/ruc-hr/arbejdsmiljoe-og-trivsel/haandtering-af-kraenkende-handlinger/tvaergaaende-gruppe-for-haandtering-og-forebyggelse-af-kraenkende-handlinger/*	De	18:35 - 18:45
12	**Future cooperation with Roskilde Festival** Voting rights: 2022 board	Di+De	18:45 - 19:05
13	**Calendar Games**	De	19:05 - 19:15
14	**A.O.B.**		19:15 - 19:20

Unofficial programme

Item	Est. time
Dinner	19:20

Please remember to register your attendance (or absence) no later than the 11th of December 2022 on the official form: https://forms.gle/x5XChoTv6HodpGZP9

Abbreviations

O - Orientation / Ws - Workshop / De - Decision / Di - Discussion

Written Executive Committee Orientations for SR's Board Meeting the 13th of December 2022

All EC agendas and minutes can be found on SR's Teams

Jannick

- BW happened – was not satisfying
- ”Future format” of BW Group has been created and have met and talked about other formats for BW
- Was at PK – We made politics – yay!
- Election – that happened. I was main coordinator – did some work.
- General assembly – that happened.
- I found out how we can access our app if we want (tehe)
- RUIB is no longer working actively on acquiring buildings in ”sammersumpen”, but has not put the plans into the grave yet. But atm. It's not a possibility
- I've been working on an SSP & Boatrace handover

Mads

Hello, dear Board!

Since the last time we saw each other I've been busy with a few things. I was coordinating Fall PK to KU alongside Calvin, unfortunately I couldn't go, but it was a great succes! Just following PK, we had the university election in which I ran as the SAM-candidate. As you know, the election went pretty great, and it was great working with you all to get that result. Apart from that I've been working on the various SoMe-posts #SoMeMads, and aiding the other members of the EC with writing their handovers to the new board and EC.

KH, 2So2Me

Daniel

Dear board. During the last board meeting I've been attempting to do my usual tasks regarding finances. As you might have heard at the general assembly I'm way behind on several sectors such as tutorign and BW. However due to the books closing the 31st of december I will be able to be fully done within that time frame. I've been doing LPU work twice - one time I've been representing all danish students in gothenburg for a nordics+baltics meeting and I represented all danish students for the european students' union in Czechia.

We also did election!!!

Hope to see you all for the board meeting

Ditte

<u>Sleeping at campus</u>: In 2023, a new law will come into force, which means that you're only sleep 50 days on campus during a year - this will also apply to RUC.

We are in dialogue with the RUC about the situation, which they themselves are very frustrated about. Because of this, they have also closed the possibility of booking accommodation/sleeping until they have found a new system to handle it.

Booking of buildings in Tutoring: In next year's Tutoring, we will have to rethink the way we use buildings and premises, as we use around 50% of the capacity during August, when there is also summer school, seminars and re-examinations. We are in good dialogue with the RUC about the situation, and are trying to find the best solution together.

Lauge

University Election

SR won the election, and gained 5 out of 6 seats in the Academic Council and 2 out of 2 seats in the University Board of Directors. The voting percentage has declined significantly, and the share of votes going to SR have declined slightly. Unfortunately, Vilte had to withdraw her candidacy due to personal reasons. Lucas' list got 2 mandates, and Maria didn't get in to AR. However, we're working on pulling Lucas' support candidates, which will result in Maria getting into AR - and then all major subject areas will have AR-representation next year!

We were seriously lacking volunteers, especially during the beginning of the election. At the same time, there was work efficiency issues in the coordinator group, which lead to especially the main coordinators having to take on an increased workload during the entire week - making the election an even more exhausting and stressful experience for Jannick and me.

General Assembly

We've had the General Assembly, where we updated the work plan, elected a new board, chairpersonship, critical audit and law committee - and we updated the articles of association. We got a full board and list of alternates with subject council representatives from HUMRådet, SAMRådet and HUMTEKRådet. We got just 1 vice chairperson, due to there only being 1 candidacy.

Changes in the Executive Committee

Emilia have withdrawn from the Executive Committee due to personal reasons. The current EC is now: Lauge, Ditte, Daniel, Ellen, Jannick and Mads. Because of the limited time left on our mandate, EC recommends not to have a by-election.

Rules of Procedure for the Student Council at Roskilde University

Article 1: Notice

§ 1. Ordinary board meetings are called for per e-mail by the chairpersonship according to the established meeting schedule. Notice should be send no later than 14 days before the meeting, the proposed agenda will be send out agenda to all board members, alternates and regular observers no later than 7 days before the meeting.

§ 2. Extraordinary board meetings summoned per email by the chairpersonship by sending proposal for agenda at least 7 days before the meeting. An extraordinary meeting should be summoned in case the chairpersonship or at least 4 members of the board request it.

a) In case the request involves a case where a deadline entails that the case will change character the chairpersonship is obligated to try to hold the meeting before the passing of this deadline.

§ 3. A member of the board can by request to the chairpersonship get an item on the agenda for the meeting.

§ 4. Appendices for the meeting are sent out collectively by the chairpersonship. Appendices are sent out 7 days before the meeting. Minutes from the board meetings are constructed according to the guidelines for minutes that is attached as an appendix for the Rules of Procedure. Drafts of minutes are uploaded in a separate folder in Teams for the members of the board, alternates and regular observers directly after the conduction of a meeting. The final minutes are approved on the following board meeting and uploaded to the Student Council webpage within 7 days.

§ 5. Attendance is compulsory for members of the board, the alternates and the regular observers.

a) Members of the board, alternates and regular observers needs to notify the chairpersonship of their attendance at least 3 days before the meeting takes place.

§ 6. A member of the board that has been elected at the General Assembly or by a subject council can take leave in for a limited time. During this period the member of the board resigns and the highest prioritized alternate takes the place as a conclusive board member for the time being. The board can by request from the member on leave revoke the leave before time.

Article 2: Decisions

§ 7. In the case of absence of a board member the suffrage goes to the alternates in the order in which the General Assembly prioritized them. No one can have more than one seat with the right to vote in the board.

§ 8. A decision can be made when there are more votes for than against. All ballots, except personal cases, are decided with a show of hands. All voters can demand that their own vote, all votes or the number of votes are included in the minutes. Personal cases are decided secret written ballots with the exception of election of conductors, minute takers and potential voting committees.

§ 9. If less than half of the members with right to vote are absence the board can only make decisions with a 2/3 majority for.

Article 3: The procedure of the meeting
§ 10. Agendas and minutes are written in English. An unanimous chairpersonship or a majority of the Executive Committee can grant an exemption from this. If such a dispensation is given the follow will become effective:

a) Every participant at a board meeting has the right to a translator.
b) An item that is being held in Danish should always be followed by a sum up in English.

In spite of this it can never be demanded of any participant at a board meeting that they speak in a certain language during a meeting.

§ 11. A minority of a third of the present board member can demand that an item is postponed to the next board meeting. An item that is postponed cannot be postponed again.

§ 12. At the beginning of a meeting the chairperson leads the election of a minute taker as well as one to two conductors that will chair the meeting and ensure the following of the Rules of Procedure and agenda.

§ 13. In debates the conductors can implement speaking time if it is deemed necessary in regard to the time table. The conductors keep a list of speakers and speakers will speak in the order they have marked themselves. No one can be on the list of speakers more than once at a time. The conductors can suggest a general reduction of the speaking time and that the list of speakers be closed.

§ 14. All students at RUC have the right to speak at a board meeting. The board can with a 2/3 majority close the list of speakers for hearers.

§ 15. The board can with a 2/3 majority close a meeting/item on the agenda for all others than members of the board, alternates and regular observers. In personal cases the meeting is closed for all others than the members with the right to vote and the involved parties. In personal cases the involved parties should have preceding knowledge and the opportunity to respond during the treatment of the item.

Article 4: Online behavior
§ 16. During an online meeting, all participants' microphones must be muted, unless they have been granted the word.

§ 17. During an online meeting, the chat function, functions as the speakers list.

Article 5: Other decrees
§ 18. Laptops may exclusively be used for purposes related to the meeting during the board meetings.

§ 19. Cell phones should be kept on mute and cannot be used for conversation or in other ways disturb the meeting.

§ 20. The Rules of Procedure can be revised by the board. Changes will take effect with the conclusion of the meeting. Amendments sent out with the appendices will take effect immediately. The board can grant an exemption from the Rules of Procedure with a 3/4 majority. However, the board cannot grant an exemption from §§ 1, 2, 3, 4, 6, 7, 9 and 18.

Appendix for the Rules of Procedure

Guidelines for minutes

Introduction

The Student Council board takes minutes at all meetings so that the Student Council and other students at RUC can follow the work of the board without having to attend the meetings. To ensure transparency in the minutes from the board meeting it is important to have continuity in the completion of the minutes.

The following guidelines should be read as an elaboration of the Rules of Procedure for the Student Council board §4 that instruct the board to publish the minutes of their meetings.

Principles for minute taking

- The names of the attendees are recorded in the minutes. It is recorded whether attendee is from the chairmanship (FS), member of the board (BM), member of the Board of Directors (UB), UNIPOL coordinator (UNIPOL), observer from the Academic Council (AR) or a visitor (visitor).
- Unless it is demanded by a member of the board it is not recorded who expresses what opinion.
- If there is a disagreement in a debate a stance is only recorded the first time it is expressed.
- It is aimed that only the first stance for and the first stance against is recorded in the minutes unless a member of the board specifically asks to have their stance reported in the minutes.
- In case of ballots the number of votes is only reported when a member of the board demands it.
- The conductor formulates conclusions to the minutes that the minute taker reports if the board accepts it.
- Approved minutes are published on the Student Councils webpage.

DRAFT - PENDING APPROVAL

Minutes of Board Meeting in the Student Council at Roskilde University

18th of October 2022 at 16:15 - 19:00 in the Project Room, Building 13

1 Formalities

Present: Daniel, Vilte, Lauge, Dalum, Ellen, Mads, Calvin, Ditte, Jannick and Amir

- Conductor: Mads
-Minute taker: Ditte
- Approval of minutes from last board meeting: Approved
- Approval of minutes from august board meeting: Approved
- Approval of the agenda for this board meeting: Approved

2 Orientations O 16:20 - 16:30

Daniel:

Forgot the EC orientations. Tutoring houses are missing pantmoney, rustrip payments and stuff like that. This is because RUC is slow.

Semesterstartparty results are in, and we're in deficit of 120.000, but with money we should be in deficit of 70.000. We have to keep in mind that people stole our stuff twice. The theft was around 40.000 DKK.

Daniel has also been doing some BW stuff.

There's a demonstration that happenes the 29'th of october around 12 a clock by CBS. It's against 1-year's masters. "Bevar de to-årige kandidatuddannelser" is the name of it.

Lauge:

HUMTEKRådet got a new board and a new chairperson.

UNI-election: We have a full coordinator team and the candidates are getting ready. We approved Lucas before he 100% approved, but he is on board now.

There is a volunteer workshop tomorrow and next wednesday.

Klinisk sygeplejer is moving from Emdrup to RUC (Roskilde city) due to the relocation of education. This will count as if we've moved out spots from the 1'st of februray. They haven't really contacted the students except what it says on the website. We will be around 170 students bigger and we should be aware of this, especially because the ones who have SPS have to apply once again.

Jannick:

Meeting with RUI. There are two places in Roskilde who have no waitinglists at all, and they want tenants. There's only a little waiting list on the ones where the is one. In March they will have a lot of student's apartments available.

Mads:

Mail doesn't work.

Ditte: Maria and I had to do a presentation of what we do from the student side to stop anti harrasment they really enjoyed it. They want us to make presentations to the other VIPs. The group will look into having a social interaction policy on the whole of campus and not only during tutoring

3 PPL Cooperation: The Project Work, What Is The Reality? w/Ditte O 16:30 - 16:45
Structure of the workshop: Should be divided in some way. Get people something to attend.
The board thinks it's a good idea.
teen reached out to SR, because they wanted to revisit PPL
They want to try to see what the reality of PPL is.
The "new books" is not close to what the students actually experience
they want us to make a workshop for students by students
to make a new updated folder/flyer which accords to the reality.
They want to make a seminar for all VIPs, when the new flyer is ready.
Amir: Humanities have got a good introduction to PPL
and know what it is, and what how to work with it.
Calvin: its a good idea, and we should do something with it.
but whatever format it ends up beign, it should account for the massive
diffrence there is between insitities and educations.
Jannick: Maybe we could find some money to "pay" people to
so there would be some students that what actually attend.
Daniel is interessted. Vilte is also interested and thinks the timeframe
is kinda short.

4 SR's role in the General Election 2022 & Danmark kan mere 3 w/Daniel Ws 16:45 - 17:10
In this workshop we will look into the educational part of Danmark kan mere 3. The government is suggesting investing in education, more hours, smaller teams and more supervising and more. Daniel will read aloud a statement, and we will all individually note down our feelings about it.
1 years master: Doesn't make sense. We're stressed and have a bad mental health, and it doesn't help when we have to do more in a shorter timeframe. They are not accepted as a masters due to the fact of EU-standards. 75 ECTS in a year is too much. No employer has asked for this. It's hard to have an internship or a side job since you're so busy. The education quality and also having a specialized profile is hard. Being a uni-student is much more than just ECTS. It's more difficult to get a job compared to the normal masters and the salary will probably be bad. This could also make a bigger karakterræs since the retskrav will be removed.
More hours, smaller teams and more supervising: More hours doesn't mean more quality. More supervising takes away hours of deeper understanding and learning for yourself. More supervision would be good, but the problem is the funding of it. Smaller teams are dependent on what it is. Supervising is nice, but it costs a lot of money. It all sounds great but it's different for each education. We need more funding in general and not to specific things because different educations need different things. More money is nice, but the way that they find the money is not so nice.
What possibilities does SR have to influence the debate: Contacts with the students, help engage the students and also help them understand why it is an issue. We can write debatindlæg, læserbreve and because we're SR we know what we're talking about and it has a bigger credibility. SOME, direct message politicians, go to debates, demonstrations, tell people about it when hygging. Help DSF and coordinate with them.

5 Appointing students to the Study Environment Band & the National Teaching Award w/ Lauge De 17:15 - 17:30
Study Environment Band (SEB) is a group on RUC that talks about study environment and strengthening it and more. It consists of VIP, TAP and STUD. It's around 2 meeting pr. Semester.

Vilte is appointed to SEB
RUC selects someone to the National Teaching Award and sent it in, and then someone else decides who wins nationally. We can help choose the winner on RUC. It's 1 meeting on the 2'nd of december.
Daniel is appointed to NTA
5 PK Housing Policy Paper w/Calvin and Mads De 17:40 - 18:25
Studenthousing and a little bit of transport in there. We want the entire SR to give input, and the delegation has looked at it.
1-63
There are 3 main things.
In the beginning of the paper it says that a state-approved group can approve studentshousing. There was a question about if half the board is students do they have the competencies on how to approve studenthousing. Write something about who appoints those students.
30-31: Make an amendment that says that these things are all private and not just the first one.
62-103
82-83: Should include the students' rights when they live in temporary accommodation.
General: Students with psychical disabilities are not mentioned in the paper and should be considered.
There is a section that talks about how far away you live from your study. So make it clear that you can live further away but you should be able to live within 30 minutes.
101-103: We're against fixed-terms tandencies but we just accepted it in the paragraph
Uni not making money of accommodation may not necessarily be bad. There could be situations where this could be accepted.
103-148:
Private companies should make sure that the right of information is avaiable and make student democracy.
People in private tendancies should be able to have democracy. It needs to be clear that it is for the apartments and not people renting a room somewhere.
"nærområder" to the study citites needs a definition.
144, 147 Local differences (last paragragh): We need to do something, but there is local differences. The level og nuance is good, but are we fighting for this or not
Having student influence: The local student housing here is normally RIU where we have Jannick, but we have a lot of students in Copenhagen where we do not have a seat. So we should have student influence there.

6 Future Format for BW w/Mads and Jannick Di+De 18:25 - 18:55
Around 260.000 goes to BW. This point is to make a group to look at the concept.
We should make a evaluation from the tutors of BW and see what they think of this.
The people who will look into this it's important to see the differences between Tutoring and BW in terms of accomadation and transportation.
There should be tutors, others and SR in this workgroup.
Ellen, Mads, Ditte, Jannick, Amir,Vilte will be in the group. Mads will be torvholder.

7 A.O.B. 18:55 - 19:00
Lauge is running for DSF for next year.

Proposed Budget 2023

Excel file on SR's Teams: Appendix D - BM December 2022 - Budget 2023.xlsx

Inflation compensation for the executive committee 2022

Due to the inflation skyrocketing in 2022, the executive committee have proposed to use the residual executive committee member honorarium funds to distribute to the executive committee. The honorarium was already barely enough for EC members to pay the bills, and the inflation have resulted in current EC members being in a far worse off situation than before this year started – especially due to the workload in SR, it haven't been possible to take on a student job/additional hours at existing students jobs.
The honorarium would therefore be set up for the month of December with 6133,33 for the 5 members that have been here since February (Lauge, Ditte, Daniel, Jannick and Ellen) and 1335 for the 3 months of support for Mads.
The residual honorarium funds are 32000 DKK for the year; therefore this is equivalent of 12 months for the EC are around 500 DKK per person per month.

If this is to be passed, it won't change anything regarding the honorarium budget of 2022. The proposal fits within Budget 2022, without changing it - meaning it would help the executive committee personally without breaking the budget.

Proposed Mandate for the Executive Committee

The board has to decide on a mandate for the Executive Committee at the establishing board meeting cf. the Articles of Association §18 article 4. The mandate lists the composition, procedure and competencies of the Executive Committee.

Composition
The Executive Committee consists of the chairpersonship and four members chosen from the board. Two of these seats are reserved for a member of the Board of Directors and the chairperson of UNIPOL cf. the Articles of Association §18. The Executive Committee is elected for the same period as the Student Council board: from February 1st and a year onwards. At the establishing board meeting the board chooses the four representatives for the Executive Committee.

Establishment
At the establishing board meeting the mandate is determined and the representatives from the board are elected. Shortly after this, the Executive Committee has their establishing meeting. At the establishing meeting the Executive Committee decides:
- Rules of Procedure
- The distribution of assignments and responsibility areas internally in the EC
- A meeting schedule

Function
The Executive Committee is responsible for ensuring that the yearly cycle of the board is put into practice.
Furthermore, the Executive Committee functions as a link between:
- The chairpersonship and board
- The chairpersonship, board and elected representatives in the influential bodies
- The chairpersonship, board and head of committees

The Executive Committee coordinates the university related and national politics between the board meetings within the scope given by the board.

The Executive Committee can coordinate between representatives in the Study Boards, the Subject Councils or students from a subject and the relevant university political bodies.

The Executive Committee works as a facilitator or a partner for discussion for the work in the committees, as well as coordinate the cooperation between the committees.

The Executive Committee will, when possible, work to include active students in the execution of projects imposed by the board.

Competencies
The Executive Committee can only make decisions within the scope given by the board.
The Executive Committee should:
- Initiate projects
- React on occurring matters
- Facilitate projects from members or committees

Furthermore, the Executive Committee can make strategic decision between the board meetings such as:
- National political priorities
- Communication
- Financial matters
- Organizational matters

Procedure
All meetings in the Executive Committee are open for members of the Student Council board. All appendices, orientations and decisions should, when possible, be written and should be presented for the board at the proximate board meeting. The board can always change a decision made by the Executive Committee or express criticism towards the Executive Committee.

Meetings in the Executive Committee takes place on a regular weekday decided by the Executive Committee. The chairperson is responsible for holding these meetings. Extraordinary Executive Committee meetings can be held with a 24 hours warning.

Relation to the board
The board can impose assignments to the Executive Committee between board meetings.

The mandate for the Executive Committee can always be revised by the board. Amendments will take place with the conclusion of the meeting.